

West Jefferson Hills School District
835 Old Clairton Road
Jefferson Hills, PA 15025

APPLICATION FOR EMPLOYMENT AS ATHLETIC COACH

DATE: _____

I request that I be considered for appointment to the position of _____ coach
in the West Jefferson Hills School District.

NAME _____
Last First Initial

EMAIL ADDRESS _____

NAME AS IT APPEARS ON SOCIAL SECURITY CARD _____

SOCIAL SECURITY NUMBER _____ PHONE NO. _____

ADDRESS _____

COACHING EXPERIENCE: (List current or most recent position first)

Position Held	Sport	School District/Institution	From (date)	To (date)

ATHLETIC PARTICIPATION: (List participation beginning with high school level of competition.)

EDUCATION:

Level	School	Degree, Certification or Credits	From (date)	To (date)
High School				
College				
Graduate				

COACHING REFERENCES: (List three or more)

Name	Phone/Email	Position

CHARACTER REFERENCES: (List three or more)

Name	Phone/Email	Position

COACHING PHILOSOPHY:

Briefly, state your philosophy of coaching in a high school setting (to be completed only by applicants for head varsity coaching positions.)

APPLICANT BACKGROUND CHECK

Act 34 mandates that the West Jefferson Hills School District require prospective employees to submit with their application for employment a copy of a Pennsylvania State Police Criminal History Record or a statement from the State Police that no record exists. The record may not be more than one (1) year old.

Out-of-state applicants must submit a Federal Criminal History Record from the Federal Bureau of Investigation. While a photocopy of the appropriate report is acceptable with this application, the original document must be registered in the Personnel Office prior to employment.

Act 114 mandates that the West Jefferson Hills School District require any prospective employee applying for employment with a significant likelihood of regular contact with children must obtain a fingerprint based FBI background check prior to approval. This record may not be more than one (1) year old.

Act 151 mandates that the West Jefferson Hills School District require prospective employees to submit with their application for employment a copy of a Department of Public Welfare Pennsylvania Child Abuse History Clearance (Act 151) or a statement from the Department of Public Welfare that no record exists. The record may not be more than one (1) year old.

While photocopy of the appropriate report is acceptable with this application, the original document must be registered in the Personnel Office prior to employment.

AN EQUAL OPPORTUNITY EMPLOYER

It is the policy of the West Jefferson Hills School District not to discriminate on the basis of sex, handicap, age, race, color, and national origin in its educational and vocational programs, activities, or employment as required by Title IX, Section 504 and Title VI.

For information regarding services, activities, programs, and facilities that are accessible to and usable by handicapped persons, or for information about your rights or grievance procedures, contact the Title IX/Section 504 Coordinator at this telephone number: 412-655-8450 or at this address: West Jefferson Hills School District, 835 Old Clairton Road, Jefferson Hills, PA 15025

I declare that the information in this application is true and complete to the best of my knowledge, and I authorize investigation of all statements herein recorded. I release from all liability persons and organizations reporting information required by this application. I understand that I will be subject to dismissal if any statement in this application is found to be untrue.

Signature _____

Date _____